iLearn BYO iPad Setup

Instructions for setting up your child's
iPad for the iLearn BYO iPad Program

techTip™

This support article is to assist parents and caregivers of students in Years 4 to Year 6 participating in the school's **iLearn BYO iPad Program for 2023-2025** at *Albany Creek State School*.

- Follow these instructions carefully to setup the iPad.
- Do this at home before you arrive at school (during school holidays after December)
- the setup process cannot be done at school, because the parent's involvement is required.
- This Text-only techTip is a short version.
- A "Step-by-Step" Visual Guide is also available on our website here.
- A narrated Video Presentation of the setup process is also available on our website here.

Requirements

Have these items ready

- ✓ **Supported iPad model** from the list on the school's iLearn BYO iPad Program webpage – for the direct link to the iLearn Minimum Device Requirements, click here (see Notes 1 and 2).
- ✓ Have your student's **Email address, MIS ID and Password** as provided to you by the school.
- ✓ A working *Home Wi-Fi network* or *Personal Hotspot* **wireless internet** network to setup the iPad.
- ✓ Have a **separate device** (that is connected to the internet) to watch the setup video.
- ✓ **Apple ID accounts:** Separate **Parent/guardian** and **Child** (with correct Date of Birth) – see below.

Apple ID accounts

There are some important aspects relating to Apple ID that all families must adhere to.

- ➤ Each parent/caregiver/guardian will need to create, or use their own adult Apple ID with Apple before setting up the iPad for their child and configuring *Family Sharing* and *Screen Time*.
- ➤ For legal & security reasons, your **child must not use their parent's/guardian's Apple ID**.
- ➤ **A separate Apple ID for your child is required**. As your child is aged under 13 years, their *date of birth* must be *truthfully* entered when creating their Apple ID to meet our legal requirements.
- ➤ More **information about Apple ID** can be found at Apple here and our iLearn webpage here.

Follow the chart below for how to setup Apple ID correctly.

SCENARIO	Apple ID not created for parent or child (New iPad)	Parent Apple ID already created, but none for child	Child's Apple ID created, but no Apple ID for parent
Required Tasks	Create and Apple ID firstly for parent followed by creating an Apple ID for your child	Create an Apple ID for your child linked to your parent Apple ID	First create an Apple ID for the parent and then attach your child's Apple ID to your family.
STEP 1 (Parent's ID)	Parent/caregiver creates an Apple ID either on the iPad or on the Apple ID website here.	Sign in to the iPad with your existing Parent Apple ID	Parent/caregiver creates an Apple ID on the iPad or on the Apple ID website here.
STEP 2 (Child's ID)	Refer to this article by Apple to Create an Apple ID for your child.	Refer to this article by Apple to Create an Apple ID for your child.	Add your child's existing Apple ID to your family group; and update their email address, date of birth, security questions.
STEP 3 (Sign out)	Set Family Sharing options for your child and then Sign out of the device from your parent Apple ID. Have your child Sign in to the iPad using their Child's Apple ID.		

- ➤ Once the parent or caregiver ("Family Organiser") has already successfully created their own Apple ID for your child, **use the Child's Apple ID to setup the iPad** if desired (preferred).
- ➤ Alternatively, use the Apple ID of the parent/caregivers, then setup the iPad under this account, after which you must Sign Out from this account, and sign in with the Child's new Apple ID.

iPad Setup

Read all these instructions below once over before commencing.

1. Power on the iPad
2. Either click the Home button, or swipe up from the bottom of the screen.
3. If the iPad is brand new, select **English** language and choose **Australia** as your region.
4. At the Quick Start screen, click **Set Up Manually**
5. At the Choose a Wi-Fi Network screen, choose your home's Wi-Fi network, or a Personal Hotspot on your mobile phone). Enter your password and then click **Join**.
6. Continue through the iPad setup screens until you reach the Apple ID setup screen.
   - Data & Privacy --> click **Continue**
   - Touch ID/Face ID --> click **Set Up Touch ID Later**, or **Set Up Face ID Later** then **Don't Use**
   - Create a Passcode --> set up a Passcode for the iPad using **Passcode Options** if desired
   - Apps & Data --> click **Don't Transfer Apps & Data**
7. At the Apple ID screen, refer to the *Apple ID Setup Flowchart* (previous page) then do this:-
   a. If you have already correctly created your child's Apple ID, use your child's Apple ID
   b. If you have not created an Apple ID for your child, use the parent/caregiver's Apple ID
   c. Alternatively, click **Forgot password or don't have an Apple ID?** and see *Optional* Step 8.
   - Ensure any two-factor verification systems for the parent's Apple ID are current.
8. **[Optional]** If you have setup the iPad without an Apple ID:-
   - Apple ID --> click **Set Up Later in Settings**
   - When prompted "Are you sure you don't want to use an Apple ID? choose **Don't Use**
   - Terms and Conditions --> click **Agree**
   - Continue with Step 9, then follow the extra steps here:
     i. Click the home button
     ii. Click the Settings app
     iii. Click "Sign into your iPad" and
     iv. Sign in with the parent/caregiver's Apple ID.
     v. The iPad will then sign into iCloud, giving options for the iPad's configuration settings.
9. Continue through the remaining setup screens until reaching the Home screen:-
   - Keep Your iPad Up-to-Date --> click **Continue**
   - Location Services --> after reading About Location Services & Privacy, click **Enable Location Services**,
   - [Optional] Apple Pay --> choose **Set Up Later in Settings** (do not use this for your child).
   - [Optional] iCloud Keychain --> click **Don't use iCloud Keychain**
   - Siri --> setup Siri if desired, or choose **Set Up Later in Settings**
   - [Optional] Improve Siri & Dictation - -> click **Not Now**
   - Screen Time --> choose **Set Up Later in Settings**
   - iPad Analytics --> choose **Don't Share**
   - Appearance --> select your preference and then choose **Continue**
   - Welcome to iPad --> click **Get Started**
10. [Optional] If you have completed setup of the iPad without an Apple ID, perform the following:-
    - Click the Home button after powering on your iPad
    - Click the **Settings** app
    - Click "Sign into your iPad"
    - At the Apple ID screen, if you have already correctly setup your child's Apple ID, use the child's Apple ID. Otherwise use the parent/caregiver's Apple ID.
    - The iPad will then sign into iCloud.

iPad On-boarding

1. Use your second device to watch the setup video.
2. Watch the [Get your BYO iPad ready for school](#) setup video (published by the Department of Education) and setup your iPad with Microsoft Intune using the steps shown. During this process, you will use the Email address and Password supplied to you by the school.

> **Get your BYO iPad ready for school**
>
> https://mediasite.eq.edu.au/mediasite/Play/bbe46710d2c24274a0a99cba446a92031d

3. ==It is imperative to download the free Microsoft's Intune **Company Portal** from the *App Store*.==
4. Required school apps - see *School Website> Curriculum> Bring Your Own Device> App lists*)
5. *Free apps* can be installed by clicking the **Apps** button at the bottom left of the **Comp Portal** app.
6. Once the instructions in the video above are completed, and the required apps are downloaded, your child's iPad is ready for Day One at school.

Family Sharing and Screen Time

If you set limits for your child's use of the iPad, set **Screen Time** to allow ==*unrestricted* use of the iPad between the hours of 8.45 am to 3 pm on school days== for internet; websites; and all required Apps.

iCloud & OneDrive Access

Apple automatically activates a storage feature called *iCloud Drive* when users sign into iCloud. For security reasons, accessing **iCloud Drive IS NOT POSSIBLE whilst your child is at school** due to network restrictions. This security restriction **prevents** Signing in/Signing out of iCloud.

Don't use iCloud Drive for school work. It is a requirement that *iCloud Drive* **not be used** for your child for storing any school-related work, as this storage system is blocked while at school, inhibiting learning. Students should use Microsoft's **OneDrive** app (using school account) will primarily be used for document storage. Teachers assist your child to access their OneDrive in their first weeks at class.

Support

The following table outlines what support is available for you when setting up your iPad.

Category	Who to contact?	Details
Faulty equipment	Vendor/Retailer, or Apple	New iPads come with a one (1) year manufacturer's warranty, and **Consumer Protection Law** rights. This may be extended with an AppleCare Plus warranty. Contact Apple Support online, by phone or their Retail Stores.
Setting up Apple IDs	Apple	Contact Apple directly or visit their website here.
Setting up Family Sharing, Screen Time	Apple	Contact Apple directly or visit their Apple Support website here. Screen Time setup is here.
Downloading apps from the App Store	Apple	Visit the Apple Support website here. The iPad User Guide has help on getting Apps here.
Help setting up and using school Apps	iLearn BYO site or Class teacher	Teachers assist students with specific setup of school-required apps e.g. OneDrive. Our iLearn website here.
General help for students at school	iLearn BYO iPad Help techDesk™	Students can visit the **iLearn Help techDesk™** (in the Library) - daily from 1.00 pm to 1.30 pm during Term 1.

Footnotes

1. Refer to Apple> Support> Identify your iPad model> https://support.apple.com/en-us/HT201471
2. The school's iLearn BYO iPad website can be accessed here. Supported iPad models are listed here.
3. This reference document (v1.3.1) last updated 9.15 pm on Monday, 16 Feb 2024 (amack248).